

FINANCE AND RESOURCES ADVISORY COMMITTEE
04 June 2013 at 7.00 pm

At the above stated meeting the attached documents were tabled for the following items:

3. **Minutes** (Pages 1 - 4)
Minutes of the meeting of the Finance Advisory Group held on 23 April 2013
7. **Scope of Officer Responsibilities** (Pages 5 - 8)
Verbal Presentation
10. **Work Plan** (Pages 9 - 12)

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Finance and Resources Advisory Committee – 4 June 2013

Actions from meeting of the Finance Advisory Group – 23 April 2013

Action 1: New Legislation effective 30 May 2013

We received 59 applications in 12/13 for 'single storey rear extensions' generating approx. £10k income.

Our current consultation process requires us to consult those properties which share a boundary with the application site so this would normally be 3 neighbours minimum (1 each side and 1 to the rear), this will also apply to dealing with 'applications' (notifications) received under the new procedure. We will also have to copy this correspondence to the applicant. I would estimate printing and postage at roughly £5 -10 per app. as we may also need to print site notices.

We intend to deal with these applications electronically and email the acknowledgement and decision. Officers will not be given a paper copy of the application, they will have to use IDOX. This is intended to offset the cost of dealing with additional applications where no fee is payable.

We have been ready since 30 May to deal with applications despite being given very short notice.

So far we have received 2 notifications under the new legislation.

Action 2: Appeals

Cases in 12/13 where a member overturn was appealed and allowed are;

11/02684

11/01835

11/02650

Costs were not applied for by the appellant. In all these cases the Council would have been able to submit information to the Inspectorate to support the decision to refuse the application.

As discussed if a householder application is refused and then appealed we are not able to submit further evidence to the Inspectorate.

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Agenda Item 3

Analysis of Appeals Decisions April 2012 to March 2013

	Dismissed	Allowed	Split	Withdrawn	Total
Householder Appeals	34	12	1		47
Informal Hearing	3	4		2	9
Public Enquiry	1				1
Written Representation	33	11	0	6	50
	<u>71</u>	<u>27</u>	<u>1</u>	<u>8</u>	<u>107</u>

There were 3 cases where a member overturn was appealed and allowed.

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Finance and Resources Advisory Committee

Scope of Officer Responsibilities

4 June 2013

Finance

Chief Officer: Adrian Rowbotham

F.R.A.C. Areas of Responsibility

- Budget & Financial Strategy
- Local Tax
- Audit & Corporate Governance, Strategic Risk
- Property (strategic)

Key Issues and Future Challenges

- Balanced 10-year budget
- Government legislation
- Welfare Reform changes



Corporate Support

Chief Officer: Jim Carrington-West

F.R.A.C. Areas of Responsibility

- Information Technology
- Facilities Management
- Property (operational)

Key Issues and Future Challenges

- Improving the effectiveness of Council IT Systems
- Generating/maintaining income
- Maintaining/improving Council assets



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Item 10 – Work Plan

Recommendation: That

- (a) a Members' I.T. Working Group be constituted for the consideration of the I.T. Disaster Recovery Plan in order to advise the Finance and Resources Advisory Committee; and
- (b) the membership of the I.T. Working Group be Cllrs. Abraham, Ayres, Mrs. Dibsdall, Piper and Scholey (Chairman).

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Finance & Resources Advisory Committee Work Plan 2013/14

	4 June 2013	23 July 2013/03.09.13	12 November 2013	21 January 2014
Audit and Corporate Governance				
Budget and Financial Strategy		Annual Treasury Management Report 2012/13 Financial Prospects and Budget Strategy Report 2014/15 and Beyond	Treasury Management Statutory Report Review of Service Plans/SCIAs 2014/15	Treasury Management Strategy 2014/15 Budget Update
Financial Monitoring	Provisional Outturn 2012/13 and Carry Forward Requests Financial Performance Indicators April 2013	Financial Results June 2013/July 2013 Financial Performance Indicators June 2013/July 2013	Financial Results September 2013 Financial Performance Indicators September 2013	Financial Results December 2013 Financial Performance Indicators December 2013
Legal				
Information Technology			I.T. Disaster Recovery (Member I.T. Working Group Feedback)	

	4 June 2013	23 July 2013/03.09.13	12 November 2013	21 January 2014
Local Tax				
Shared Services				
Procurement Policies		Procurement Strategy Review		
Property			White Oak Leisure Centre	White Oak Leisure Centre
Facilities Management				
Strategic Risk				